

CLUB CONSTITUTION

Article I

Name

The name of this organization shall be the Chattanooga State Dental Assistants' Society, also referred to in this article as "the Club".

Article II

Purpose

Section 1. To make known the Dental Assisting profession and the principles of the ADA and ADAA among the students and peers of Chattanooga State and the community.

Section 2. To recruit Chattanooga State students as members of the club and prospective persons interested in becoming part of the dental assisting program.

Section 3. To aid in the explanation of dental procedures and understanding of dental health care.

Section 4. To develop a strong interest in career area of the club and to explain the role of dental assistants.

Section 5. To promote dental health and to serve the community as dental health educators.

Article III

Members

Membership is open to any student who is enrolled in classes at Chattanooga State and has an interest in dental health.

Article IV

Officers

Section 1. The officers of the club shall be a president, vice president, treasurer, secretary, and historian.

Section 2. The officers shall be elected at a regular club meeting by the first Wednesday in October of any given year, and shall be official immediately.

Section 3. Notice that the election of the club officers will occur at the regular meeting must be reasonably provided to all club members no less than two weeks prior to such meeting.

Section 4. Nominations of candidates for the club officer positions shall be made from the floor of the club member in good standing who agree to accept the nomination.

Section 5. Officers shall be elected by a majority vote of those in attendance at the meeting.

Section 6. Vacancies occurring among the officers shall be filled at the next regular meeting after such vacancy occurs, in accordance with sections 4 and 5 above.

Section 7. Officers cannot miss more than 2 consecutive monthly meetings.

Section 8. The duties of the officers shall be as follows:

- a) President-To preside over all meetings of the club and all meetings of the club officers. To administer the club programs and represent the club in official capacity.
- b) Vice-President-To preside in the absence of the President. To coordinate campaign activities, and any other tasks assigned to by the President.
- c) Treasurer- To make financial reports at all club meetings. To receive and distribute club funds. To coordinate club fundraisers. and any other tasks assigned to by the President.
- d) Secretary- To prepare minutes of all meetings. To prepare and distribute club publications, and any other tasks assigned to by the President. Copies of the minutes shall be provided to the club advisor(s).
- e) Historian- To help in assistance as needed. To prepare visuals for the club and Dental Assisting program, to include the bulletin board and/or a scrapbook, and any other tasks assigned to by the President

Article V

Regular Meetings

Section 1. The club shall hold regular meetings no less than once monthly, while school is in session.

Section 2. Meetings may be called by the President of the club, or any of the other officers, or the advisor(s). Notice of the meetings shall be given to all of the members of the-club.

Section 3. A quorum for regular meeting shall be 12 members in good standing. To be considered a good standing member, one must not miss more than 3 consecutive meetings.

Article VI

Dues

Members are not required to pay dues to the club. Though votes that are passed by majority may consist of activities which require-members to contribute financially to the activity. Members are encouraged to join the ADAA as student members, and to pay the dues set forth by the ADAA for the current year.

Article VII

Impeachment

Before impeachment processes begin, the officer (and president) must be notified and may have opportunity for appeal statement. Any officer may be impeached for failure to perform her prescribed duties properly and in good faith. Upon a unanimous vote of the membership at a regular meeting, an officer shall be removed from her position. The position shall remain vacant until the next regular meeting when an election to fill the vacancy shall be held. The removed officer may seek election to fill the vacancy, as may any other club member in good standing.

Article VIII

Amendments

Amendments to this CONSTITUTION may be adopted upon affirmative vote by one half of those present and voting at two successive regular club meet provided. No such amendments shall take effect without the approval of at least 3 club officers.